



Seasonal Hospitality Staff

Reports to: Director

Position Purpose: The Seasonal Hospitality Staff will be exposed to the outdoor industry at the Colorado Outdoor Education Center in Florissant, Colorado. While performing various conference center department roles, such as kitchen, housekeeping and guest services, hospitality staff will learn and train in one or more of these positions. This role offers flexibility in task and scheduling.

Essential Functions: Seasonal, Full-Time

Essential Job Functions

- Create a welcoming environment that safely supports and facilitates programming.
- Foster a climate of cooperation and respect between coworkers
- Fill-in for various hospitality roles
- Comply with regulations and safety standards

Other Duties

- Assist in Set-up of the conference room configurations per client's programming needs.
- Participate in work projects and facility improvements done in house or in coordination with the maintenance department.
- Prep and cook meals for clients
- Assist in maintaining a clean kitchen, sparkling dishware, and a tidy dining area
- Cleaning all areas of the conference center, sweeping, mopping, dusting, polishing, vacuuming, changing linens, etc.
- Clean disinfect and store all equipment at the end of the shift

Qualifications: *(Minimum Qualifications, Education and Experience)*

- Must be willing to learn
- Must have proven track record of flexibility
- Hospitality and Customer Service experience preferred

Physical Requirements of the Position:

- Work flexible schedule based on group needs (often requires weekends and evenings).
- Background check required
- Ability to work outdoors in hot and cold weather conditions.
- Valid Driver's license and acceptable driving record.
- Ability to lift at least 50 pounds, climb ladders and navigate on uneven terrain

Compensation:

- On site shared housing, utilities and wi-fi **INCLUDED**
- Meals on site
- On-site mountain biking and hiking trails available
- Proximity to local climbing, biking, hiking, fishing, 14ers, backpacking, rafting
- Salary: \$402/per week

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